

vacancy

SWANSEA
BUILDING SOCIETY

www.swansea-bs.co.uk

Mortgage Administrator

The Society is looking to appoint a full time Mortgage Administrator to work in the Mortgage Department at our Head Office in Swansea.

The successful candidate will be required to work Monday to Friday, 9am to 5pm and occasional Saturday mornings, 9am to 12pm, on a rota basis.

Previous experience in mortgage processing in a building society or bank environment is required along with a Level 3 qualification in Mortgage Advice and Practice (CeMap).

The role offers a competitive salary plus sector benefits including a Society wide annual bonus scheme.

If you believe that you have the right skills, please send your CV with a covering letter explaining why you think you are suitable for the position applied for to:

Head of HR,
Swansea Building Society
11-12 Cradock Street, Swansea, SA1 3EW
or via e-mail to: Jobs@Swansea-BS.co.uk

WWW.SWANSEA-BS.CO.UK

Swansea Building Society is an equal opportunity provider